

Annex 9

Email trail relating to revised plan (in reverse chronological order)

From: John Palmer
Sent: 10 June 2020 16:50
To: Charlotte Palmer; Ellie Green; Lyn Piper
Cc: arjanborufi
Subject: RE: Broomfield Coffee Bar Review [SEC=OFFICIAL]

Many Thanks.

Duly Noted and am most grateful.

I understand that the amendment to the frontage was done on the basis of “informal “ indications that having an area set back from the pavement would potentially assist with management of Patrons at the premises .

Am instructed that a number of other establishments on this street have similar “set back areas” to the front part of their premises.

Regards

John Palmer
Akin Palmer Solicitors
3 Angel Gate
326 City Road,
London,
EC1V 2PT



Answers to Questions

(E) jpalmer@akinpalmer.com.
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From: Charlotte Palmer
Sent: 10 June 2020 16:41
To: John Palmer; Ellie Green; Lyn Piper
Cc: arjanborufi
Subject: RE: Broomfield Coffee Bar Review [SEC=OFFICIAL]

Classification: OFFICIAL

Dear Mr Palmer,

The paragraph re smoking is for advice. I am not sure why the amendment to the frontage has been made but want to ensure your client is aware that the area can not be used for smoking.

Kind Regards

Charlotte Palmer
Senior Licensing Enforcement Officer
Environment & Operational Services
Place Directorate, Enfield Council
Silver Street, Enfield, EN1 3ES

E:
T: 0208
Website: www.enfield.gov.uk
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From: John Palmer
Sent: 10 June 2020 16:37
To: Charlotte Palmer ; Ellie Green ; Lyn Piper
Cc: arjanborufi
Subject: RE: Broomfield Coffee Bar Review [SEC=OFFICIAL]

Dear Ms. Palmer

Thank you for yours

The application will be made.

With regard to the last paragraph of your e-mail, I will draw this to my client's attention as a matter of good practice.

I am however not aware of it ever being suggested nor put in evidence by yourselves, that my client has allowed this "set back area" to be used for smoking or is allowing smoking within the area.

If this is being alleged, please particularise the allegation .

I raise this, not to be confrontational, but to be absolutely clear that this will not be "another" side issue to be thrown into the mix by yourselves at the forthcoming hearing.

Regards

John Palmer
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Answers to Questions

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From: Charlotte Palmer
Sent: 10 June 2020 16:29
To: John Palmer; Ellie Green; Lyn Piper
Subject: RE: Broomfield Coffee Bar Review [SEC=OFFICIAL]

Classification: OFFICIAL

Dear Mr Palmer,

Thank you for sending us the updated plan. Both Ms Green and I have looked at it and from the last visit and the photos provided it now appears to be an accurate reflection of the premises layout and can be formally submitted via a Minor Variation.

A Minor Variation costs £89 and an application can be downloaded via the following link: <https://new.enfield.gov.uk/services/business-and-licensing/premises-licence-and-club-premises-certificate/>

Online Payments

Follow the step-by-step procedure below:

- Open Council website at new.enfield.gov.uk
- Scroll down to “Business Rates and Licensing”
- Scroll down and click on ‘Licensing Fees’
- Click on ‘pay all other licence fees’
- Enter the licence number into the first box (if applicable)
- Enter application type into the second box, for example “Annual Fee/New application/Minor Variation”
- Email payment confirmation to licensing@enfield.gov.uk to advise of the application, and also the Annual Fee Information (when paying annual fee only).

If your client wants to voluntarily add any of the additional conditions mentioned in the review to the licence this can be done as part of the same application.

As previously mentioned please ensure that your client is aware that no one is permitted to smoke in the newly set back area as it is more than 50% enclosed and therefore smoking is not permitted under the Health Act 2006.

Kind Regards

Charlotte Palmer
Senior Licensing Enforcement Officer
Environment & Operational Services

Place Directorate, Enfield Council
Silver Street, Enfield, EN1 3ES

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From: John Palmer
Sent: 10 June 2020 16:06
To: Ellie Green ; Lyn Piper
Cc: Charlotte Palmer
Subject: RE: Broomfield Coffee Bar Review [SEC=OFFICIAL]

Many Thanks for yours
Herewith plan.
I look forward to hearing further from you.
Regards

John Palmer
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3 Angel Gate
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From: Ellie Green
Sent: 10 June 2020 16:02
To: Lyn Piper
Cc: John Palmer; Charlotte Palmer
Subject: FW: Broomfield Coffee Bar Review [SEC=OFFICIAL]

Classification: OFFICIAL

Dear Mr Palmer

Within the second letter addressed to me, sent yesterday, the following is noted:

Plan of the Premises

I enclose herewith copy email and revised Plan from the client's architects. I would invite yours and Ms Palmer's comments on the same and to the extent that you consider it to be in satisfactory form, given that Ms Palmer's request for the Plan to be revised was based on your observations, then we shall submit an application for a minor variation.

To the extent that you consider the Plan to be not as required, kindly advise as to what you would wish to see rectified.

Unfortunately, neither Charlotte or I have received the revised plan you refer to, nor did Charlotte receive the emails containing the letters although her email address was stated.

Please can you check to ensure that we have not missed them.

I attach again the emails and documents sent to me for you to cross reference.

Kind regards
Ellie

Ellie Green

**Principal Licensing Officer
Licensing Team
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